

WHAT WILL HAPPEN AT MY CONSULTATION?

Free, 30-Minute One-On-One With a Lawyer

We offer free consultations in our office or via Zoom. If using Zoom, we will send you a link the night before your consultation. During this consultation, you will have an opportunity to speak one-on-one with a licensed attorney regarding your case. We typically discuss the strengths and challenges of the case, discuss strategy, legal fees, and give you an approximate time frame for how long we think it will take to conclude the case.

RELAX! Your Secrets are Safe With Us!

We are bound by professional rules of responsibility, so what we discuss in our office with our attorneys are protected as far as the law will allow by attorney-client privilege. Relax, take a deep breath, and be honest with us so that we can truly help you.

Fill Out and Return the Client Intake Forms

We ask that you please fill out the intake forms and get them back to us prior to your consultation. The information disclosed on our intake forms will help us research your case, strategize prior to the consultation, and formulate a plan. You can fill it out on your own, or you may elect to have us fill it out. The charge for us to fill out intake forms is \$30.00.

Cruise Our Website

Please take the time to read our website and get familiar with our firm culture and policies. We provide a lot of information and resources to help you feel comfortable in the consultation and for you to be well equipped for what lies ahead. Together, we can and will get through this.

Bring a List of Questions

We urge our clients to bring a list of questions regarding their case. Your questions are valid, and we want to help from the onset, so bring your questions. We find that clients who write them out on a notepad or as a message on their phone tend to get more out of the initial consultation.

We Love Guests, But They Have to Sit in the Lobby During Your Consultation

We offer free beverages and chocolates, so we encourage you to come, and loved ones are welcome to come for support as well. However, during the consultation, we will have to limit the meeting to you and the attorney — this is how we protect your case. Attorney-client privilege most often does not extend to third parties. So, if you want your secrets safe, a one-on-one is strongly encouraged.

When Will You Become a Client?

Please note that our first meeting is an initial consultation only. It does not establish an attorney-client relationship between Winn Law Firm and you.

All information provided to the firm by you as part of this packet and at the Initial Consultation is protected by the Attorney-Client Privilege. Please understand, however, that by meeting with you to discuss your legal concerns, Winn Law Firm has not undertaken your representation. Meeting with the firm for an Initial Consultation does not bind this firm or the potential client (you) in any way to provide further work or legal services.

Should this firm undertake your representation, our arrangement must be formalized in writing, and consideration must be paid for our services beyond the cost of the Initial Consultation.

Essentially, the Initial Consultation is an opportunity for the firm to meet you and gather information about your legal concerns. It is also an opportunity for you and the firm to determine whether we are likely to have a strong, productive working relationship.

The Initial Consultation lasts approximately 30 minutes. No cost is associated with the consultation. If you want to meet for longer than the time allotted, we would be happy to discuss legal fees for a longer consultation.

Legal matters and litigation is often an emotionally draining process. It can also be lengthy and exhausting. Therefore, it is critical for the client, attorney, and the attorney's staff (if any) to work well together.

Winn Law Firm realizes there are situations where the firm is not the right fit for a potential client. Therefore, the firm retains the right to refuse to take

on a matter, just as you, the potential client, retain the right to decide not to retain the firm.

PAYMENTS & FINANCING

Flat or Fixed

An attorney using a flat or fixed fee charges you a set fee for a specific service. The fee can be anything you and the attorney agree on, from a few hundred dollars to tens or hundreds of thousands of dollars. In general, attorneys will provide simple services or take cases that do not have a lot of potential complications involved for flat fees. More complicated cases, or cases that will take a long time, are typically charged hourly.

Contingency Fees

A contingent fee is one you pay only if a specific outcome or event takes place. Typically, that event is you winning your case or reaching a settlement. If you win, you pay the lawyer's fee. If you don't, you pay nothing. Most contingency fee agreements come from personal injury, medical malpractice, class action, or other torts (lawsuits) in which you are seeking a monetary reward.

Percentage

A percentage fee is a fee based on the value at stake in the case or issue you hire the attorney to address. Percentage fees are most commonly used in probate and estate cases but can sometimes be found in other situations, such as when an entertainment attorney acts as your agent or manager.

Hourly Fees

Hourly fees are the amount of money a lawyer charges per hour of work performed. Hourly fees are probably the most common fee type used, though the amount charged per hour varies widely based on location, case type, firm, and the individual attorney working on the case. As a general rule, you can expect to pay an attorney \$100 to \$400 per hour, though higher fees are common, and lower fees are sometimes possible.

What Is a Lawyer Retainer?

There are several ways a lawyer can charge for their services. This includes a flat fee, hourly, contingency, and retainer. A retainer is a fee the lawyer requires you to pay before they begin representation. Once you pay the fee,

your lawyer will begin working on your case. As their office bills you, the billed amount gets subtracted from the retainer fee paid. Your lawyer may require you to deposit more money as the balance depletes so that you always have a positive balance. Once your case is completed, the remaining balance on your account gets refunded to you.

When Is a Retainer Fee Charged?

Typically, the more complicated a case is, the more likely a lawyer will require a retainer. There are also some areas of law where you're more likely to experience a retainer than others.

Payment Methods

We accept cash, credit cards, debit cards, cashiers check/money order, Venmo, Cash App, and PayPal.

Payment Plans

To assist our clients, Winn Law Firm provides flexible financing options for legal services for clients. Qualified clients will be able to pay for legal services with convenient monthly payments, making the cost of legal services within your reach. If you are approved, then you will enjoy: ✓

Low monthly payments

✓ A credit card developed just for legal services

✓ Revolving credit line that can be paid off at any time without penalty

✓ Apply once, and then pay for all your future legal needs

✓ Ability to spread out the cost of legal services over time

✓ Reliable customer service

✓ Easy application process and quick response

To apply, please fill out the credit application form and submit.

Client Intake Forms

For your convenience, we have provided downloadable forms. To save time in our office, you may print out the Intake Form and all other forms that pertain to your case. Please fill out the forms and bring them with you to your interview with the attorney. If a section does not pertain to you, please put "n/a." If you have a question, leave it blank and highlight/circle it, and we can discuss it during the consultation, then move forward with filling out

the rest of the form. Fill out as much as possible before your consultation. The form should be completely filled out with all applicable information relating to the case. If the proper form is not used or if you prefer we fill out the form for you, then we charge a \$30 flat fee to collect the necessary information.

You can submit the electronic format or print off the paper forms and email or fax them prior to your consultation.

Neither visiting this site, filling out a form, or exchanging emails with Winn Law Firm will create an attorney-client relationship. Winn Law Firm will enter into such a relationship only after meeting with a client, ensuring that no conflict-of-interest exists, and mutually agreeing on essential matters, including scope of representation and fee/expense arrangements. Until we have entered into an attorney-client relationship, any communications to us by a prospective client will not be covered by the rule of law that protects the confidentiality of communications between a client and attorney.

Court Dates

Our firm will send your court dates via your client portal, usually several weeks prior to court. If, for some reason, you can not find your court date, then we ask that you use the following resources to find your court date before calling the firm.

1.) Check Your Client Portal

2.) Casenet

<https://www.courts.mo.gov/casenet/base/welcome.do>

3.) Municourt

www.municourt.net

4.) Contact the local court clerk's office in the city or county that your case is in.

5.) Contact the Firm

CASENET FOR CASE INFORMATION

From Your Missouri Courts: “Case.net is your access to the Missouri state court automated case management system. From here, you are able to inquire about case records, including docket entries, parties, judgments, and charges in public court. Only courts that have implemented the case management software as part of the Missouri Court Automation Program and only cases that have been deemed public under the Missouri Revised Statutes can be accessed through Case.net.”

Please read court-specific notices. To determine the status of a particular proceeding, please check the case's docket entries in Case.net, ask your attorney, or contact the local clerk's office.

What to Expect At Court

Arrive 10 minutes prior to court or log in 10 minutes prior to your Zoom hearing if you have court. We send court notices to your client portal in advance notice so you are prepared and can plan accordingly.

Plan to feed the parking meter, and please dress business casual if possible — we understand this is not always feasible, but if practical, dress nice.

Plan to spend approximately three hours in court. The dockets are long, and each judge has their own way of calling cases. Some go by attorney first names, attorney last names, client last names, in-custody defendants, contested hearings first, etc. So, if court starts at 9 a.m., do not plan to go back to work until at least 12:30 p.m. It's better to plan ahead.

Many courts do not allow clients to bring cell phones inside. For rules on what electronic devices are allowed in the courthouse, please call the court or visit the court's website for local rules.

PRIVACY POLICY

Privacy Policy

Protecting your private information is our priority. This Statement of Privacy applies to Winn Law Firm and governs data collection and usage. For the purposes of this Privacy

Policy, unless otherwise noted, all references to Winn Law Firm include Winn Law Firm and Winn Law Firm. The Winn Law Firm website is a Legal services site. By using the Winn Law Firm website, you consent to the data practices described in this statement.

Collection of your Personal Information

We do not collect any personal information about you unless you voluntarily provide it to us. However, you may be required to provide certain personal information to us when you elect to use certain products or services available on the site. These may include: (a) registering for an account on our site; (b) entering a sweepstakes or contest sponsored by us or one of our partners; (c) signing up for special offers from selected third parties; (d) sending us an email message; (e) submitting your credit card or other payment information when ordering and purchasing products and services on our site. To which we will use your information for, but not limited to, communicating with you in relation to services and/or products you have requested from us. We also may gather additional personal or non-personal information in the future.

Use of your Personal Information

Winn Law Firm collects and uses your personal information to operate its website(s) and deliver the services you have requested.

Winn Law Firm may also use your personally identifiable information to inform you of other products or services available from Winn Law Firm and its affiliates.

Sharing Information with Third Parties

Winn Law Firm does not sell, rent, or lease its customer lists to third parties.

Winn Law Firm may share data with trusted partners to help perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Winn Law Firm, and they are required to maintain the confidentiality of your information.

Winn Law Firm may disclose your personal information, without notice, if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Winn Law Firm or the site; (b) protect and defend the rights or property of Winn Law Firm; and/or (c) act under exigent circumstances to protect the personal safety of users of Winn Law Firm, or the public.

Tracking User Behavior

Winn Law Firm may keep track of the websites and pages our users visit within Winn Law Firm to determine what Winn Law Firm services are the most popular. This data is used to deliver customized content and advertising within Winn Law Firm to customers whose behavior indicates that they are interested in a particular subject area.

Automatically Collected Information

Information about your computer hardware and software may be automatically collected by Winn Law Firm. This information can include: your IP address, browser type, domain names, access times, and referring website addresses. This information is used for the operation of the service, to maintain quality of the service, and to provide general statistics regarding the use of the Winn Law Firm website.

Use of Cookies

The Winn Law Firm website may use "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the web server that you have returned to a specific page. For example, if you personalize Winn Law Firm pages or register with Winn Law Firm's site or services, a cookie helps Winn Law Firm to recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as billing addresses, shipping addresses, and so on. When you return to the same Winn Law Firm website, the information you previously provided can be retrieved, so you can easily use the Winn Law Firm features that you customized.

You have the ability to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the Winn Law Firm services or websites you visit.

Children Under Thirteen

Winn Law Firm does not knowingly collect personally identifiable information from children under the age of thirteen. If you are under the age of thirteen, you must ask your parent or guardian for permission to use this website.

E-mail Communications

From time to time, Winn Law Firm may contact you via email for the purpose of providing announcements, promotional offers, alerts, confirmations, surveys, and/or other general communication. To improve our services, we may receive a notification when you open an email from Winn Law Firm or click on a link therein.

If you would like to stop receiving marketing or promotional communications via email from Winn Law Firm, you may opt-out of such communications by contacting our firm.

External Data Storage Sites

We may store your data on servers provided by third party hosting vendors with whom

we have contracted.

Changes to this Statement

Winn Law Firm reserves the right to change this Privacy Policy from time to time. We will notify you about significant changes in the way we treat personal information by sending a notice to the primary email address specified in your account by placing a prominent notice on our site and/or by updating any privacy information on this page. Your continued use of the site and/or services available through this site after such modifications will constitute your: (a) acknowledgment of the modified Privacy Policy; and (b) agreement to abide and be bound by that Policy.

Contact Information

Winn Law Firm welcomes your questions or comments regarding this Statement of Privacy. If you believe that Winn Law Firm has not adhered to this Statement, please contact Winn Law Firm, 303 N. Stadium Ste. 200, Columbia, MO 65203. 573-234-5442. winnerscircl@thewinnlawfirm.com

Effective as of November 5, 2020.

RELATED SITES & INFORMATION

DISCLAIMER:

The legal information provided on this site is believed – but not guaranteed – to be accurate and current and is intended to educate visitors. Our firm does not endorse any organization, entity, or business. This list is non exhaustive and is to provide assistance and education of where to find frequent contacts. Many clients, the public, and potential clients complete research on their own via the internet or referral sources, again this is a starting point and for public benefit.

CHILD SUPPORT

Child Support enforcement issues:

(866) 313-9960 or (855) 373-4636

Paternity information

(855) 454-8037

General child support services:

(800) 859-7999

Payment information:

(800) 225-0530

You will need your 8-digit case identification.

Check application status:

(573) 556-3800

CHILD CUSTODY & DIVORCE

<https://extension.missouri.edu/programs/focus-on-kids/>

Mediation

<https://www.courts.mo.gov/hosted/circuit13/other/mediation.htm>
<https://www.marchmediation.org/>

COMMUNITY SERVICE

<https://www.courts.mo.gov/hosted/circuit13/forms/ACSCCommunityServiceWorkInstructions.pdf>

<https://www.courts.mo.gov/hosted/circuit13/forms/ACSCCommunityServiceWorkPreApprovedAgencies.pdf>

Court Ordered Programs

<https://www.courts.mo.gov/hosted/circuit13/forms/ACSCCourtOrderedPrograms.pdf>

Batters Intervention Program

<https://www.courts.mo.gov/hosted/circuit13/courtoffices/domesticprograms.htm#MEND>

RELATED SITES & INFORMATION (continued)

REQUEST FOR CRIMINAL RECORDS

https://www.courts.mo.gov/hosted/circuit13/forms/CRIMINAL_RequestForCriminalRecordCheck.pdf

NOTARIES

Free at most banks

<https://www.notarycam.com/> (virtual)

Missouri Notary Commission Notary List
(573) 751-2783

BAILBONDSMEN

<https://www.bailbondshq.com/missouri/find-a-bail-bonds-agent-in-your-area.php>

DWI & DRIVERS LICENSE ISSUES

Department of Revenue
Driver License: 573-526-2407
dlbmail@dor.mo.gov
Motor Vehicle: 573-526-3669

Information 24/7 — If you have questions about a ticket, suspension, or revocation on your Missouri driver record, you may now call our new interactive voice response system at (573) 526-2407 — available 24 hours a day, 7 days a week.

Copy of Drivers License Report

Go Into Local DMV and Get an Official Copy

<https://dor.mo.gov/forms/4681.pdf>

SATOP

<https://dmh.mo.gov/alcohol-drug/satop>

Interlock Ignition Devices

<https://www.modot.org/ignition-interlock>

SR-22 Insurance

<https://dor.mo.gov/faq/drivers/insurance.php>

Think First

<https://medicine.missouri.edu/offices-programs/thinkfirst/programs/traffic-offenders-program>

Driving Improvement Program

<http://www.mosafetycenter.com/divisions/division-of-transportation>

[safety/driver-improvement-program/](#)

Point Accumulation

<https://dor.mo.gov/faq/drivers/points.php>

PERSONAL INJURY

Medical Release Forms

<https://www.muhealth.org/sites/default/files/New-Authorization-111919.pdf>

<https://www.boone.org/Portals/0/document/INDROI.pdf>

https://www.barnesjewish.org/Portals/0/Images/Medical%20Services/Patient s-Visitors/AuthorizationForReleaseOfInfo_Final031711.pdf

<https://www.ssmhealth.com/SSMHealth/media/Documents/For%20Patients / mmo-request-medical-records-authorization-ssm-health.pdf>

PRINTING, FAXING, SCANNING, & COPIES

Local Library

Office Depot

Office Max

Staples

Fedex Office Kinkos

UPS Store

Back Ground Checks

<https://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/CRID/crim RecChk.html>

FREE RESOURCES

VOTING REGISTRATION OFFENDERS

STAY IN TOUCH -SOCIAL

MEDIA Facebook Winn Law Firm

Instagram Winn Law Firm